



Covid-19 **RED** Level Controls

We appreciate your support through this period, and we look forward to working more closely with you

The health and well-being of our staff, customers and suppliers is our #1 operating priority

Order deliveries will be subject to our mutual covid19 controls

Visitors to JSC are welcome by prior arrangement and as always, we are here to help

Client Contact

We are able to make face-to-face calls according to Alert Level boundaries and Client's location policies

- Site visits will be pre-arranged with the site manager
- Red level site controls will be observed during site visits.
- 1 metre minimum personal distancing will be observed, and masks will be worn

Order Deliveries

Where we use 3rd party freight companies, the driver will follow your company's policies.

- Please ensure that the driver is aware of your site procedures
- The driver will remain in the cab unless scanning in, unstrapping, or re-strapping the load
- Please keep 1 metre from our driver and refrain from touching the truck or other orders

Visitors to JSC

- Visitors please:
 - Do not enter the site if you are unwell
 - Pre-arrange the visit
 - Scan the QR code or enter your details on the contact register
 - Call your JSC contact (or 09 4122800) from outside the building and wait for them
 - Wear a mask and keep 1m distance from JSC staff
- Conduct visits outside where appropriate, if not, in the front foyer, keeping away from workstations.

- Sanitise meeting tables after use.
- JSC staff must ensure that the rules are followed

Contractors

- Do not enter the premises if you are unwell
- Pre-arrange the work programme and times on site
- Wear a mask
- Bring your own Hi-vis top
- Call your JSC contact from outside the building and wait for them
- Maintain 1 metre minimum distance
- Scan Covid19 QR code or sign the contact register on arrival and/or return to site
- Stay in your work area - only move through areas that are necessary for your work
- Keep all tools and equipment in your working area

Order Collections

- Order collections are available by prior arrangement dispatch@jsctimber.co.nz
Drivers:
 - Are not permitted on site if they are unwell
 - Bring their own Hi-vis top
 - Call 021 751989 or 09 4122800 on arrival
 - Must wear a mask and keep 1 metre distance
 - Will wait in truck until loading is finished, check and strap the load when indicated by JSC staff member, then return to vehicle.

For COVID-19 health advice call 0800 358 5453 anytime
For COVID-19 vaccination advice call 0800 28 29 26 (8am - 8pm 7 days)

All JSC employees are vaccinated